

# अखिल भारतीय आयुर्विज्ञान संस्थान, गुवाहाटी

चांगसारी, गुवाहाटी, असम – 781101

**ALL INDIA INSTITUTE OF MEDICAL  
SCIENCES, GUWAHATI  
CHANGSARI, GUWAHATI, ASSAM – 781101**



**स्नातकोत्तर पाठ्यक्रम का पररचय: सामान्य खनयम और खवखनयम**

## **INTRODUCTION TO THE POST GRADUATE CURRICULUM: GENERAL RULES & REGULATIONS**

**Note:** PG Courses [MD/MS/MDS] are being conducted in various departments of the Institute. The detailed curriculum of each discipline may be obtained from the respective departmental windows of the Institute's website (<https://aiimguwahati.ac.in>). The curricula have been adopted from the existing PG curricula of other INIs and the NMC guidelines/document.

## **INTRODUCTION**

The All India Institute of Medical Sciences (AIIMS), Guwahati is an autonomous Institute of National Importance (INI) established by the Ministry of Health & Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojana (PMSSY). The foundation stone of the Institute was laid by the Hon'ble Prime Minister, Shri Narendra Modi, on 26<sup>th</sup> May 2017.

The AIIMS Act, enacted by Parliament, defines the objectives and functions of this premier autonomous institution. By virtue of this Act, the Institute is empowered to award its own medical degrees and other academic distinctions. The degrees conferred by AIIMS Guwahati are recognized medical qualifications under the provisions of the Indian Medical Council Act and are deemed to be included in the First Schedule of the said Act. Accordingly, the holders of these degrees enjoy the same privileges as those attached to equivalent qualifications awarded by recognized universities in India.

## **AIMS & OBJECTIVES**

In the field of postgraduate education, the most important function of the Institute is to provide opportunities for training future teachers for medical colleges and specialists in the country in an atmosphere of research and enquiry. Postgraduate students would be exposed to newer methods of teaching and given opportunities to actively participate in teaching exercises. The other important objectives of the Institute are to bring together in one place educational facilities of the highest order for the training of personnel in all the important branches of health activity and to attain self-sufficiency in postgraduate medical education. The educational principles and practices being adopted are those which are best suited to the needs of the Nation.

## **COURSES**

1. Doctor of Medicine (MD)
2. Master in Surgery (MS)
3. Master in Dental Surgery (MDS)

## **NUMBER OF SEATS**

Number of seats in various disciplines varies as per vacancy for a particular session.

## **DUTIES AND RESPONSIBILITIES**

Duties and responsibilities of Junior Residents will be fixed by the respective department and Institute from time to time. They will be required to perform such work as may be needed in the legitimate interest of patient care in the hospital.

## **TENURE AND DESIGNATION**

The candidate shall be engaged on **contractual service for a period of three (03) years** and will be designated as **Junior Resident (Academic)**. During the **first year of residency**, he/she shall be entitled to a **basic pay of ₹56,100/- (Rupees Fifty-Six Thousand One Hundred only) as per 7th CPC Level-10 (Cell-1)**, along with **Non-Practicing Allowance (NPA)** and such other allowances as may be admissible under the rules of the Institute.

## **MIDSTREAM RESIGNATION AND PENALTY**

1. In the event that a candidate who has joined the MD/MS/MDS course resigns/abandons the course within six (06) months of joining, he/she shall be liable to pay a sum of ₹3,00,000/- (Rupees Three Lakh only) to the Institute as compensation towards the losses incurred due to such midstream departure.
2. If any candidate leaves the said course after six (06) months of joining, he/she shall be liable to pay a sum of ₹5,00,000/- (Rupees Five Lakh only) as compensation to the Institute.
3. Further, the salary for the month in which the resignation becomes effective shall stand forfeited.
4. Once the resignation has been duly accepted by the Competent Authority and the relieving order issued by the concerned Department, withdrawal of resignation shall not be permitted under any circumstances.

## **GENERAL LEAVE RULES**

1. PG students can avail; 30 days leave in first year and 36 days leave in second and third years.
2. Candidates are not entitled to any other leave except that mentioned herein.
3. Leaves of different years cannot be clubbed together.
4. Leaves of one year cannot be carried forwarded to another year.
5. Leaves availed by candidates beyond permissible limit (per year) shall be treated as Extra Ordinary Leaves (EOL) without pay. EOL can be availed up to maximum of 30 days in the tenure period and the candidate will have to work for the extended period equivalent to that of EOL.

6. Any leave of greater than 30 days or EOL beyond 30 days would be sanctioned only in exceptional circumstances on medical grounds, after examination of the applicant by a constituted medical board.
7. In case EOL availed are more than 30 days, the Residency will be extended for the total period of EOLs and final examination of the candidate shall be held with next batch after completion of the residency tenure.
8. Un-availed leaves can be encashed after completion of tenure period on submission of final no dues from the concerned departments.
9. Overstay on leave without proper sanction/willful absence from duty render a resident liable to disciplinary action.
10. In case the candidate is on unauthorized leave, then first notice to rejoin should be sent to the student within 7 days. In case he/she does not join, another notice should be sent to the candidate and his/her parents asking for explanation and to join within 7 days. In case after two notices, the candidate still does not join, then a final notice will be issued as last opportunity to join in another seven days, failing which the registration will be cancelled.
11. Residents cannot pre-plan leaves and make a roster of leaves and each leave application is to be decided by the concerned authority on its merit to maintain patient care services and teaching.
12. In case any Junior Resident is posted in another Department/Centre on rotation basis and applies for Normal Leave or Conference Leave, the application shall be forwarded and duly recommended by the Head of the Department/Chief of the Centre where the Junior Resident is currently posted. The said HoD/Chief shall recommend such leave, and the approval thereof shall remain subject to the decision of the Executive Director.
13. For prolonged leave, it is mandatory to apply through proper channel with proper justification well in advance at least ten days before proceeding on leave.

### **MATERNITY LEAVE**

1. Female Junior Residents (Academic) are entitled for maternity leaves as per Govt. of India rules during their course with full pay. Their period of registration/training will be extended for the equivalent period of leave availed. They will have to work for the extended period and the final examination of the candidate shall be held with next batch.
2. Maternity leave period will be assessed in a manner similar EOL for the purpose of calculation of extension of tenure and postponement of exams. The period of registration and training will be extended for the number of days of Maternity Leave and the exam will be postponed by one session.

## **CME/ CONFERENCE/ SYMPOSIUM/ WORKSHOP (ACADEMIC) LEAVE**

1. Junior Residents (Academic) will be granted permission to attend the academic activities i.e., CME/ Conference/ Symposium/ Workshop/ etc. and for the purposes, they can avail total 09 (Nine) days of Academic Leaves/ On Duty Leaves for the entire tenure of three years without any annual cap/ limit.
2. The applications of those candidates who have already availed these 09 (Nine) days of Academic Leaves/ On Duty Leaves, will not be considered under purview of Academic Leaves/ On Duty Leaves. However, they shall be free to avail leaves for academic purpose out of permissible 102 days leaves (30+36+36) of the tenure, if due.
3. Academic Leave/On Duty Leave shall be considered only on the recommendation of the concerned Chief of Centre/Head of Department and the Dean (Academic), and shall be subject to the approval of the Executive Director.
4. Application for seeking permission for Academic Leave/ On Duty Leaves should be furnished on approved application form along with requisite documents. An application complete in all respects duly recommended and forwarded by concerned Chief of the Centre/ Head of the Department must be received in Academic Section well in advance at least 15 days prior to commencement of the event for consideration.

## **LEAVE TRAVEL CONCESSION (LTC)**

Junior Residents (Academic) are entitled for LTC (to Hometown) after completion of one year and as per the provision contained in CCS LTC rules, 1988.

(Authority of Ministry of health family welfare order No S.11014/5/97, ME (P) dated 23.06.2000)

## **ELECTIVE TRAINING**

Junior Residents (Academic) will be granted permission for elective training as per guidelines for elective trainings formulated by respective departments

## **REGULATIONS FOR PROTOCOL AND THESIS**

1. All students are required to submit a thesis in partial fulfilment of their degree. The candidates will be allocated a guide and co-guide by the department within a month of his/ her joining the department for this purpose.
2. Accordingly, research methodology course and protocol writing workshop will be organized by the research cell.
3. The PGs shall be required to get their plan of thesis protocol approved by

his/her departmental faculty within 4 months of date of joining, and submit it to Academic Section.

4. Relaxation may be granted by the Dean on merit of each case for two months. If a candidate fails to submit the thesis protocol within the prescribed period, his/her registration will stand cancelled.

5. The thesis should be submitted before completion of two and half years of their course and the last date for submission of thesis will be 30th June for those appearing at the December examination and 30th November for those appearing at the May examination.

6. It is at the discretion of Dean to accept the thesis after the above schedule at a maximum period of 15 days, no extension beyond this period is admissible under any circumstance. Thesis submitted beyond this due date would entail extension of the registration period and a delay in the date of final examination.

7. If any candidate wants to change the thesis protocol, it may be permitted within the next six month i.e., within a year from the date of registration of the candidate. However, if the period exceeds one year, the Dean may permit the same at his/her own discretion on the recommendation of the departmental faculty and chief guide up to a total period of 1 ½ years. The total period of Junior Residency will, however, remain the same i.e., 3 years.

8. No thesis will be accepted where ethical clearance for the work has not been received by the student before starting the thesis. In case of failure to submit the thesis by the due date following the procedure above, the resident will not be allowed to appear in the examination and the same will stand postponed by 6 months.

9. All thesis must be checked through a plagiarism checking software prior to submission.

10. All postgraduate students are required to forward their thesis through the Head/ Acting Head of the department with a copy of the forwarding letter to Dean. The Head of the Department/Acting Head will forward the thesis immediately to the Academic section for further processing.

11. If the thesis has not been signed by either the Guide or Co-Guide due to the fact that either of them happened to be abroad/foreign assignment/leave, the same may be accepted by the Academic Section if it has been signed by either the Guide or Co- Guide whichever the case may be.

12. If Guide happens to be aboard on foreign assignment for a period of less than one year, the Co-Guide from the same department should immediately take over the responsibility during the period of his/her absence under intimation to the Academic Section.

13. If a Guide is away on a foreign assignment for a period of more than 12 months, the senior most of the Co-Guide of the same department will take over the responsibility of the Guide under intimation to the Academic Section.

14. In the event of superannuation of Guide or resigning/leaving/proceeding on long leave, the co-guide in the same department will be nominated as Guide and another co-guide will be nominated from the same department.

15. Those residents who appeared in the MD/MS/MDS examination after the completion of their three years of residency may be permitted to reappear in the examination within 5 years of their submission of thesis. Those residents who do not complete their junior residency within this period will not be permitted to appear in the examination.

### **THESIS GRANT**

Thesis grant of Rs 5000/- will be paid after submission of thesis.